



Master Fee Schedule

Effective July 1, 2021

City of Campbell

PUBLIC WORKS ENGINEERING & ENCROACHMENT PERMIT FEES

Activity Description	FY 21/22 Fee	Charge Basis	Note
<u>Encroachment Permit / Improvement Permit Fees</u>			
1 Utility/Fiber			
a) Application Fee	\$584	per application	
b) Plan Check and Inspection Fee			
i) Minimum Fee	\$584	per project	[a]
ii) Conduits/Pipelines (per lineal foot of trench)			
a) Up to first 500 LF of trench	\$3.73	per LF	[a]
b) Portion Greater than 500 LF	\$1.87	per LF	[a]
iii) Manholes/Vaults/Utility Structures/Concrete Pads (Excluding Pull Boxes)	\$233	each	[a]
iv) Pole Set or Removal (permit required)	\$233	each	[a]
2 Storage Container			
a) Application Fee	\$185	per application	
b) Plan Check and Inspection Fee	\$0		
3 Construction Dumpster			
a) Application Fee	\$0	per application	
b) Plan Check and Inspection Fee	\$0		
4 Street Tree Planting / Removal Permit			
a) Application Fee	\$0	per application	
b) Faithful Performance Security (refundable)	\$500	per tree	[b]
c) Plan Check and Inspection Fee	\$0		
5 Homeowner Occupied R-1			
a) Application Fee	\$238	per application	[c]
b) Faithful Performance Security (refundable)	\$2,500		[b]
c) Plan Check and Inspection Fee	\$0	per permit	[c]
6 All Other (Including Public Improvements and Private Street Improvements)			
a) Application Fee	\$584	per application	
b) Deposit and Faithful Performance Security (Refundable)			
i) Plan Check Deposit	2%; \$500 min.	% of Eng. cost est.	[d]
ii) Faithful Performance Security	100% of Eng. Est.	% of Eng. cost est.	[b]
iii) Labor and Materials Security	100% of Eng. Est.	% of Eng. cost est.	[b]
iv) Warranty Security	25% of Eng. Est.	% of Eng. cost est.	[e]
c) Plan Check and Inspection Fee			
i) Engineer's Estimate - for first \$250,000			
a) Minimum Fee	\$3,736		[f]
b) Percent of Engineer's Estimate	14%	% of Eng. cost est.	[f]
ii) Engineer's Estimate - for next \$250,000			
a) Base Fee	\$35,000		
b) plus, Percent of Engineer's Estimate > \$250,000	8%	% of Eng. cost est.	
iii) Engineer's Estimate - for amount exceeding \$500,000			
a) Base Fee	\$55,000		
b) plus, Percent of Engineer's Estimate > \$500,000	7%	% of Eng. cost est.	

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PUBLIC WORKS ENGINEERING & ENCROACHMENT PERMIT FEES

Activity Description	FY 21/22 Fee	Charge Basis	Note
<u>Agreement for Private Improvements in Public Right-of-Way</u>			
7 Agreement for Private Improvements in Public Right-of-Way	\$174	each	
<u>Traffic / Parking Related Fees</u>			
8 Oversize Load Permit			
a) One Day	\$16	per day	
b) Annual	\$90	per year	
9 Parking Permit Fee	\$35	each	
10 Traffic Control Plan Review			
a) Minor (Lane Closures)	\$233		
b) Major (Detours)	\$934		
11 No Parking Signs	\$1	per sign	
12 Traffic Signal Timing Information	\$233	per hour	
<u>Mapping Fees</u>			
13 Final Map			
a) Parcel Map (4 lots or less)	\$5,604		
b) Tract Map (5 or more lots)			
i) Base Fee	\$7,005		
ii) Plus, Per Lot Fee	\$117	per lot	
14 Certificate of Compliance / Certificate of Correction			
a) Certificate of Compliance	\$2,335		
b) Certificate of Correction	\$817		
15 Lot Line Adjustment / Parcel Merger			
a) Lot Line Adjustment	\$3,502		
b) Parcel Merger	\$3,502		
16 Monumentation Deposit			
a) Monumentation Deposit (Refundable)	100% of Survey Cost Est.	% of survey cost est.	[g]
17 Vacation of Public Streets and Easements or Irrevocable Offers to Dedicate			
a) Summary	\$3,736		
b) All Others	\$233	T&M, per hour	
18 Street / Easement Dedications			
a) Homeowner Occupied R-1	\$0		
b) All Others	\$1,167		
19 Assessment Segregation or Reapportionment			
a) Assessment Segregation or Reapportionment	pass-through + 20% admin fee		

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PUBLIC WORKS ENGINEERING & ENCROACHMENT PERMIT FEES

Activity Description	FY 21/22 Fee	Charge Basis	Note
<u>Grading and Drainage Plan Review</u>			
20 Grading and Drainage Plan Review			
a) Site < 10,000 SF (gross site area)	\$1,401		
b) Site ≥ 10,000 SF and < .5 Acre (gross site area)	\$1,868		
c) Site ≥ .5 Acre (gross site area)			
i) First Acre	\$2,335		
ii) Each Additional Acre	\$467	per acre	
<u>NPDES / Stormwater Treatment Features Review and Inspection</u>			
21 NPDES Review / Inspection Fee (C3 Requirements)			
a) For Projects Not Required to Submit Numeric Sizing	\$467		
b) For Projects Required to Submit Numeric Sizing			
i) Impervious Area up to 1 Acre	\$1,401		[h]
ii) Impervious Area Over 1 Acre			
a) First Acre	\$1,868		[h]
b) Each Additional Acre	\$467		[h]
c) For Each Add'l Treatment Facility (First Two Included in Base Fee)	\$467	each	
d) Pervious Pavement / Concrete / Asphalt			
i) First 5,000 SF	\$2,335		
ii) Each Additional 2,500 SF	\$700		
e) For Projects Sent to Consultant Review	pass-through + 20% admin fee		
22 Stormwater Treatment Features Operations & Maintenance Inspection	\$291		
<u>Engineering Maps, Plans, and Project Specifications</u>			
23 Engineering Maps and Plans			
a) Aerial Map/Plan/Plot (24" x 36")	\$37		
b) Map Research Fee	\$37		
24 Project Plans and Specifications			
a) General Conditions, Standard Provisions & Details (Per Book)	\$17	per book	
b) General Conditions, Standard Provisions & Details (Per Page)	\$1	per page	
<u>Other Applicable Fees</u>			
25 Technology Enhancement Fee	2.00%	% of permit fee	
26 Document Imaging / Reproduction of Microfiche			
a) Plan Sheet	\$2		
b) 8.5" x 11" or 11" x 17"	\$0.60		
27 Extension of Time	\$233	per extension	
28 Plan Revision	\$117	per revision	
29 Excess Plan Review	\$233	per hour	[i]
30 Hourly Rate for Services Not Identified in this Schedule, Other Inspection, Missed/Excess Inspections, Re-inspection Fee	\$233	per hour	[i]

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PUBLIC WORKS ENGINEERING & ENCROACHMENT PERMIT FEES

Activity Description	FY 21/22 Fee	Charge Basis	Note
31 Appeal			
a) Appeal to Parks and Recreation Commission (Tree-Related Appeals)	\$200	per appeal	
b) Appeal to City Council	\$200	per appeal	
c) Appeal to City Council for a bid protest	\$200	per appeal	[j]
d) Appeal to City Council for a contractor non-responsibility determination	\$200	per appeal	[j]
32 Failure to Restore Public Improvements as Required	\$100	per day	
33 Commencing Work Without a Permit or Work Different than Authorized by Permit	2x fees	double fees	
34 Waste Management Compliance Fee	\$35	per application	

Notes:

* If it is anticipated that the application processing costs of selected minor or major projects will be significantly less or more than the above fees, the Public Works Director may at his/her discretion collect a deposit for the estimated staff time costs to process the application based on hourly rates.

** Engineer's cost estimate shall be approved by the City Engineer and shall include all items of work. The construction cost shall be cumulative for each utility permit work related to a single project as determined by the City regardless of the number of permits issued

*** The City will pass-through to the applicant other agency fees applicable to the project (e.g. County recording fees.)

[a] Fee shall be greater of minimum fee or fee calculated based on project specifications.

[b] Deposit to be refunded upon completion of work and acceptance by the City.

[c] Home owner occupied R-1 permits only apply for projects with engineer's cost estimate of < \$10,000.

[d] Deposit to be refunded upon payment of plan check and inspection fees.

[e] To be submitted upon completion of construction.

[f] Fee shall be greater of minimum fee or fee calculated based on engineer's cost estimate.

[g] Refundable upon installation and verification of all new monuments as shown on subdivision map.

[h] For up to two treatment facilities.

[i] Base fees assume up to three plan checks and initial inspection and one re-inspection. The City will bill hourly for additional plan review and inspections required.

[j] Subject to approval of an ordinance, which will be introduced at the May 4, 2021 City Council meeting.

City of Campbell

IN-LIEU/IMPACT/MITIGATION FEES

Activity Description	FY 21/22 Fee	Charge Basis	Note
1 Inclusionary Ordinance In-Lieu fee			
a) Owner Occupied Units	\$34.50	per SF	
b) Rental Units	\$21.50	per SF	
2 Park In-Lieu Fee - Unit Type:			
a) Single-family	\$24,902	per unit	
b) Multi-family	\$17,669	per unit	
c) Secondary / Accessory Dwelling Unit (750sf or Larger)	\$7,905	per unit	(a)
d) Junior Accessory Dwelling Unit	\$0	per unit	
3 Storm Drain Area Fees			
a) R-1 Land Use	\$2,120	per acre	
b) Multi-Family Residential Land Use	\$2,385	per acre	
c) All Other Land Use	\$2,650	per acre	
4 Roadway Maintenance Fee	0.32%	% of bldg permit valuation	

Notes:

[a] The fee for Accessory Dwelling Units will be calculated per State law but shall not exceed the amount shown.

City of Campbell

SMALL CELL WIRELESS FACILITIES

Activity Description	FY 21/22 Fee	Charge Basis	Note
For Attachments to City -Owned Poles			
1 Annual License Fee	\$270.00	per pole	[a]
a) Annual License Fee Increase	3% annually on anniversary date of license.		[b]
b) Additional Administrative and Inspection Fees	\$233.96	per hour	[c],[e]
2 Small Cell Wireless Facilities Permit Application Fee	\$8,137.76 minimum for 35 hours of staff time.		[e]
a) Additional Review and Processing Fees	\$233.96	per hour	[d],[e]
3 Master License Administrative Fee	\$8,000.00		
For Attachments to Utility -Owned Poles			
4 Permit Application Fee	\$583.88	per application	[e]
5 Plan Check & Inspection Fees			
a) Base Plan Check & Inspection Fees	\$3,736.25 minimum for 16 hours of staff time.		[e]
b) Additional Administrative and Inspection Fees	\$233.96	per hour	[c],[e]
c) Traffic Control Plan Review	\$233.96	per hour	[c],[e]
i) Minor (Lane Closures)	\$233.96	per review	[e]
ii) Major (Detours)	\$933.81	per review	[e]

Notes:

[a] Initial license fee.

[b] The License Fee shall increase annually on the first anniversary of the Effective Date of the Pole License.

[c] Additional administrative fees and costs related to inspecting Licensee' s Equipment or License Area related to this License.

[d] Any additional actual costs relating to reviewing and processing the Permit Application will be charged at the hourly rates shown. This fee includes but not limited to plan check, inspection and traffic control plan review.

[e] Annual Increases: All Permit Application, Plan Check & Inspection fees and staff hourly rates are subject to annual increases and adjustment based on a determination of the actual and reasonable costs relating to the processing of the Permit Application, and/ or based on Council resolution and approved fee schedule.