



## *Parks & Recreation Commission Agenda*

**NOTE:** To protect our constituents, City officials, and City staff, the City request all members of the public follow the guidance of the California Department of Health Services' and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at [campbellca.gov](http://campbellca.gov).

This Meeting will be conducted via telecommunication and is compliant with the provisions of the Brown Act and the Governor's Executive Order N-29-20.

The following Commissioners of the Park and Recreation are listed to permit them, to appear electronically, or telephonically at the Regular Meeting of the Parks and Recreation Commission on Wednesday, April 7, 2021: Staff Liaison Natasha Bissell, Commissioners: Abraham, Beitz, Doherty, Fidrych, Ishibashi, Mitchell and Teeter.

Members of the public will not be able to attend meetings physically at the Council Chambers. The Parks and Recreation Commission meeting will be live-streamed on YouTube (<https://www.youtube.com/user/CityofCampbell>).

Those members of the public wishing to participate are asked to register in advance at: [https://us02web.zoom.us/webinar/register/WN\\_17LKSjl\\_SQmBZ3KmaUfKRQ](https://us02web.zoom.us/webinar/register/WN_17LKSjl_SQmBZ3KmaUfKRQ). After registering, you will receive a confirmation email containing information about joining the meeting.

Public comment for the Parks and Recreation Commission will be accepted via email at [natashab@campbellca.gov](mailto:natashab@campbellca.gov) prior to the start of the meeting. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

### **REGULAR MEETING OF PARKS & RECREATION COMMISSION Wednesday, April 7, 2021 – 7:00 pm VIA ZOOM Telecommunication**

#### **AGENDA**

CALL TO ORDER	Chair Fidrych
ROLL CALL:	Chair Fidrych Commissioners: Abraham, Beitz, Doherty, Ishibashi, Mitchell and Teeter

#### **APPROVAL OF MINUTES**

A. Regular Meeting – March 3, 2021\*



## *Parks & Recreation Commission Agenda*

### PRESENTATIONS

### ORAL REQUESTS

### UNFINISHED BUSINESS

- A. Youth Commission Collaboration

### NEW BUSINESS

### COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Teeter – Members Doherty and Fidrych
- B. Trees: Chair Ishibashi – Members Abraham and Beitz
- C. Special Events: Chair Abraham – Members Beitz and Mitchell

### STAFF REPORTS

- A. Parks (Public Works Director Todd Capurso)
- B. Recreation & Community Services (Acting Recreation and Community Services Director Natasha Bissell)

### INFORMATION ONLY

- A. Good of the Game

### ADJOURNMENT

### NEXT MEETING:

Regular Meeting:                      May 5, 2021

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

\*Indicates written report

**CITY OF CAMPBELL  
PARKS & RECREATION COMMISSION  
CAMPBELL, CALIFORNIA  
March 3, 2021  
MINUTES**

The Parks and Recreation Commission convened for its regular meeting on Wednesday, March 3, 2021 at 7:00 pm, via Zoom Meeting.

**ROLL CALL**

**PRESENT:** Beitz, Doherty, Mitchell, Teeter, Abraham, Fidrych  
**Absent:** Ishibashi  
**STAFF:** Acting Recreation and Community Services Director Natasha Bissell, Public Works Director Todd Capurso, Recording Secretary Rebekah Rodriguez

**APPROVAL OF MINUTES:**

**MSC:** Doherty/Teeter to approve the minutes of the regular meeting of the Parks and Recreation Commission of February 3, 2021.

**AYES:** (Roll call vote was done) Beitz, Doherty, Mitchell, Teeter, Fidrych

**ABSTAIN:** Abraham

**NOES:** None

**Presentations:**

NONE.

**Oral Requests:**

NONE.

**Unfinished Business**

**Youth Commission Collaboration** – Natasha opened the discussion by introducing some Youth Commissioners to have a discussion on what they are doing and how to collaborate with them. Ada He, Aisling Lister are both Youth Commissioners and Julie Pieracci is the Recreation Specialist and is the staff liaison for the Youth Commission. They are both part of the Wellness and Environmental Committee. This is a starting point for the Parks and Rec Commission to begin discussions about potential collaboration on an event.

Chair Fidrych asked each commissioner how long they had been on the commission. He also asked about the Wellness Committee and what that encompasses. The Youth Commissioners responded that they recently sent out letters to the seniors at a local senior center. He then went to ask about the Environmental subcommittee, and they responded that they focus on the environment, education and awareness. The last event they had was the Internet Environment challenge and how they were implementing green challenges. These events would be different if it was not for the pandemic as they would probably have more nature walks, outdoor community gatherings, trash pick-ups and Natasha added that they do tree planting events as well.

Commissioner Mitchell had a question about what things come to mind when asked how the PRC can help them with their commission; if there are any missions they want to accomplish or where to contribute/partner with them soon. The response was that they would appreciate the assistance for an

upcoming Art Day event. They also plan on a community wide scavenger hunt following COVID precautions. Also scheduling trash pick-up in the downtown area and a tree planting event. They use social media to get the word out to people. For the Wellness events, they are planning a Wellness Week over Spring break week to take a break, go outside, take a walk and that is where they need PRC to help.

Commissioner Teeter appreciated that suggestion and she mentioned that it would be nice to walk together with the seniors and take them out to enjoy the day. Commissioner Doherty said that those events sound good to start with. Natasha added that for the Wellness event that would happen during our next PRC meeting so if the commission would like to collaborate with the Youth Commissioners, it would be best to collaborate with these commissioners quickly and see where it goes.

Commissioner Abraham agreed that it would be a good idea to meet offline and get a concrete plan with the Youth Commissioners as to what they want the commissioners can do to assist with for the upcoming event. Natasha will provide contact information to the Youth Commissioners to meet with Commissioner Abraham.

#### **New Business:**

**Update to Capital Projects for PRC** – Todd introduced this item by mentioning that this is the time of year that staff starts planning and budgeting for new projects for the coming years. He introduced Will Fuentes, Finance Director and Norite Vong, Finance Manager. There is not much to talk about regarding the Operating Budget, but this is meant to be a discussion of the Capital Improvement Program which plans for projects over a 5-year period. First described the active projects that go from one year to the next and are known as carryover projects. The San Tomas Aquino Trail, Conceptual Design for Campbell Park and John D Morgan All-inclusive project, Community Center Track Resurfacing project are some examples of these carryover projects. Todd shared the Preliminary Proposed Parks CIP FY22 to FY26 and went through the table of projects listed. Some of the projects proposed in the out years include the Virginia Park Improvements, JDM restroom replacement, and the JDM Park Parking Lot on the Budd side - to reconfigure the stalls and add ADA stalls. The Council was interested in the restroom improvement on the Budd side. On the Rincon side, there is an older park building that needs to be renovated since it is shared with the Pony League and provides restroom facilities; no assessment has been done on it. The play lot on the Rincon side will also need some renovation at some point. At one point within the last few years, there was a rope structure that needed repair and there were also some moderate site improvements done to extend the life of those assets. Feedback from the commissioners as to what their priorities are for the next 5-years would be helpful to go forward.

Chair Fidrych asked for clarity on the carry-over projects, which are scheduled to be done this year. Todd responded that not all projects will be completed this year. Todd specified which projects would be completed this year but not included in the carryover for next year. The Aux. Gym Upgrade was questioned, and that project really has not been worked on since there was no Building Maintenance Supervisor but this one will be a carryover project to next year. Commissioner Doherty commented about Virginia Park how it is a local neighborhood park and it could be pushed out since it is not a busy park. Todd clarified that if there was a need to push out another year, this park would be on that list. Commissioner Beitz commented also on Virginia Park not a busy park and could wait on the list.

Chair Fidrych asked about the JDM Restroom Improvement on the Budd side if these years could be flexible. Todd agreed that yes, they could be since it was just mentioned that Virginia Park could be one of the projects that could be pushed out. It is easy to adjust priorities if it is known what the priority is for the commissioners. It was asked if the school or church could be used for overflow for parking if it ever came to it and Todd responded that the school is the better option than the church parking lot since it is closer.

Commissioner Teeter agreed with what Todd was suggesting about the usage of the playground once it is completed then it will be known as to what will be needed first, the restrooms or the parking lot. The other commissioners concur with this idea and they should wait, only time will tell. Todd will move forward to move the Virginia project a year later. He will also move the Recreational Building Assessment up one year. Chair Fidrych ask if the Rincon Recreation bldg. has restrooms and it does and it can be used as an alternative on sight. Upgrades towards the Community Center need to be addressed as well. Minor project to upgrade the irrigation system that go along the sports field use and then in a larger scale a transformer replacement in the basement of bldg. A. He proposes moving one or more of those projects out of the generic capital fund to the parks fund. Those improvements that don't have a connection to the end-user can be moved. Propose changing the funding source to accommodate some projects appropriately. There was a discussion about the Community Center breezeway and if it is a hazard or not to get it fixed sooner rather than later.

#### **Committee Reports:**

**Parks and Creek Trail:** Chair Teeter communicated with the other members and they were able to go out to see some parks before this meeting. Member Doherty was able to go out to Edith Morley and it is still doing well and John D. Morgan doing well except on the Budd side with the construction. Member Fidrych took the family on a bike ride and for the most part it all looked good but in the San Jose area where the trail starts, there was a lot of trash. Once he got to Campbell, it was clean, so it looked very good to him. He didn't see a lot of homeless encampments.

Chair Teeter took a bike ride to Stojanovich and saw the wonderful signs at the park and saw each one of them and really enjoyed reading them. She saw a family out there having a good time. Then rode over to Edith Morley park and there is a pile of rocks by the perk ponds and people are creating rock artwork. The goldfish have hatched and very nice to see.

Chair Fidrych asked about when the basketball hoops will be put back on and Natasha responded that it is most likely coming but has not happened yet due to the changes in tiers.

**Trees:** Chair Ishibashi was not present and there were no tree issues.

**Special Events:** Chair Abraham was not able to make the Fun Run but mentioned the next event is the Virtual event at the Heritage theatre.

#### **Staff Reports:**

##### **A. Parks – Public Works Director Todd Capurso**

- John D. Morgan All-Inclusive project started in January and the large play equipment is now gone and the goal is to be done by August and that is due to a grant deadline.

- Campbell Park will be the next project under construction. The plans and specs will be going to council in the June/July time frame.
- Todd mentioned the track resurfacing update in his earlier report.

Todd turned it over to Bob Siudzinski who gave a verbal report out on the following items:  
Teeter totter on the Rincon side of JDM has been repaired, the kids are enjoying it.

- JDM Budd side there is a turf recapturing project. Installing trees which are low water use and will provide much needed shade in that area.
- Los Gatos Creek Trail has been busy, and the sweeper has been out there every two weeks to make sure it looks clean and people can use the area. Staff closed the trail today to remove low branches and the nuisance palm.
- An eagle scout candidate is interested in renovating two benches on the park trail to make it look modern. He has wood working skills and hopefully it looks good.

**B. Recreation & Community Services –Acting Recreation and Community Services Director**  
**Natasha Bissell**

- Natasha started off by mentioning that the Fun Run was successful.
- Heritage Theatre will be hosting a virtual concert Rhythm of the Dance on March 14 through March 20. Tickets are \$20.50 per household.
- The Summer Activity Guide preview will come out at the end of the month. Registration will be later than normal: Tuesday, April 13 for Campbell residents and Wednesday, April 14 for non-residents.
- Recruitment for Day Camp Leaders and Lifeguards is underway, interviews are taking place now.
- The museum will be hosting History of Fort Ross on March 26 at 6pm. Tickets are \$10 and you can visit [www.campbellmusuems.com](http://www.campbellmusuems.com) to buy tickets.
- Managing changes with the new tier. The County has deferred to State guidance, so it has positive and negative outcomes.

Chair Fidrych has enjoyed seeing the new programs. Commissioner Mitchell commented about how the pandemic situation cannot be easy for Recreation and getting kids back to normal. Working with colleagues and school district some are coming back online and that is very helpful along with the roll out of the vaccines.

Commissioner Abraham asked about the 2021 Summer concert and they are not happening this year.

**Good of the Game**

Commissioner Mitchell is excited about working with the Youth Commission. It will be great to work with other commissions.

Commissioner Beitz also agreed with what commissioner Mitchell said about working with the Commissioners.

Commissioner Fidrych mentioned his daughter is taking tennis lessons and she really loves it. The time period is perfect.

Commissioner Teeter loves having the Farmers market at the Community Center. She also loves going to the library every week.

Meeting adjourned at 8:19 pm. The next regular meeting is scheduled for April 7, 2021.

Respectfully submitted:

*Rebekah Rodriguez*

Rebekah Rodriguez, Recording Secretary