



Parks & Recreation Commission Agenda

NOTE: To protect our constituents, City officials, and City staff, the City request all members of the public follow the guidance of the California Department of Health Services' and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at campbellca.gov.

This Meeting will be conducted via telecommunication and is compliant with the provisions of the Brown Act and the Governor's Executive Order N-29-20.

The following Commissioners of the Park and Recreation are listed to permit them, to appear electronically, or telephonically at the Regular Meeting of the Parks and Recreation Commission on Wednesday, January 13, 2021: Staff Liaison Natasha Bissell, Commissioners: Abraham, Beitz, Doherty, Fidrych, Ishibashi, Mitchell and Teeter.

Members of the public will not be able to attend meetings physically at the Council Chambers. The Parks and Recreation Commission meeting will be live-streamed on YouTube (<https://www.youtube.com/user/CityofCampbell>).

Those members of the public wishing to participate are asked to register in advance at: https://us02web.zoom.us/webinar/register/WN_QvK6k3M8SlaAjEJGbV4Mxq

After registering, you will receive a confirmation email containing information about joining the meeting.

Public comment for the Parks and Recreation Commission will be accepted via email at natashab@campbellca.gov prior to the start of the meeting. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

SPECIAL MEETING OF PARKS & RECREATION COMMISSION Wednesday, January 13, 2021 – 7:00 pm VIA ZOOM Telecommunication

AGENDA

CALL TO ORDER

Chair Mitchell

ROLL CALL:

Chair Mitchell

Commissioners: Abraham, Beitz, Doherty, Fidrych, Ishibashi, and Teeter

APPROVAL OF MINUTES

A. Regular Meeting – November 4, 2020*



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PRESENTATIONS

ORAL REQUESTS

ANNOUNCEMENTS

- A. Commissioner Appointments

NEW BUSINESS

- A. Election of Chair and Vice Chair
- B. Committee Assignments
- C. Commission Work Plan

COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Doherty – Members Fidrych and Teeter
- B. Trees: Chair Abraham – Members Beitz and Ishibashi
- C. Special Events: Chair Mitchell – Members Abraham and Beitz

STAFF REPORTS

- A. Parks (Public Works Director Todd Capurso)
- B. Recreation & Community Services (Acting Recreation and Community Services Director Natasha Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT

NEXT MEETING:

Regular Meeting: February 3, 2021

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to



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participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
November 4, 2020
MINUTES**

The Parks and Recreation Commission convened for its regular meeting on Wednesday, November 4, 2020 at 7:05 pm, via Zoom Meeting.

ROLL CALL

PRESENT: Abraham, Doherty, Fidrych, Ishibashi, Mitchell, Teeter
Absent: Beitz
STAFF: Acting Recreation and Community Services Director Natasha Bissell, Public Works Director Todd Capurso, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Doherty/Ishibashi to approve the minutes of the regular meeting of Parks and Recreation Commission of July 1, 2020.

AYES: Abraham, Fidrych, Ishibashi, Teeter, Doherty

ABSTAIN: Mitchell

NOES: None

Presentations:

NONE.

Oral Requests:

NONE.

New Business:

Update regarding parks and COVID-19 activities – Director Todd Capurso gave a verbal report on what has been happening during the COVID shut down. Parks have continued to stay open along with the restrooms. Par course and exercise equipment have been closed. Play lots were reopened once the County order changed from red to orange and there was revised signage added near the play lots but the caution tape (closure) has come to end. Tennis courts, hand ball courts and the skate parks have also reopened at the Community Center. The basketball hoops are still not on since there was not much compliance from people. We have had enhanced cleaning of the park restrooms which is ending soon, but it may return in the Spring. Natasha added that the bathrooms on campus of the Community Center have been pin padded so that they are not all accessible to the public. Chair Mitchell commented that she has seen playgrounds with kids and families, and it is nice to see that. Hopefully people are following the guidelines and being careful. Vice Chair Fidrych commented about the skate park being unsupervised, wanted to get a better understanding. Natasha responded that the park has never had a staff member present and those who visit the park should be cautious of what they do. Bikes have been seen at the park, so the park got shut down early for not following the rules. Chair Ishibashi appreciates it being open and how Natasha deals with kids who don't follow the rules.

John D. Morgan Park – Project update – Director Todd Capurso gave a verbal update and said this project is the closest to going up for construction soon. Council approved the final design and now it is currently out to bid. There was a mandatory pre-bid conference. Five contractors attended the

meeting and good questions were asked during the conference especially regarding elevation and utilities. The bid opening is scheduled for November 13 to be done over zoom as a virtual live bid opening. Construction will start in December and will go through July 2021, weather permitting. Chair Mitchell commented that this is exciting to know this is moving along.

Campbell Park -Project update – Director Todd Capurso gave a verbal update on this project. There was a slowdown on this project to avoid having both parks under construction at the same time. There was a preferred option that the Commission liked, and it went to council and was approved even though there were questions about the access and pathway for the playlots. Money will be added to the design contract to accommodate the additional play amenities. There will be \$300,000 that will be added to the construction budget and it won't go under construction this fiscal year. The final plans and specs will go to council in spring and begin construction in August of 2021. The plan is to leave the park equipment open and in place until the time for construction; and the restroom will also be done at that time.

Commissioner Ishibashi mentioned the rerouting of the pathway at the park to keep bikes separate from park users. Todd responded there will be a new pathway that will separate the bikes to the creek trail. The existing pathway will be narrowed down a bit to allow more space for the play lot. Commissioner Ishibashi also asked about the construction cost if it is under or above the amount. Todd responded that it is too early to tell but there hasn't been a drop in construction costs. Hopefully the escalation will slow down. Hopefully pricing will hold and be stable.

Commissioner Fidrych commented about construction project lead time and materials are hard right now. Todd agreed with the comment given. The lead time on the materials is months and that is why Campbell Park won't be constructed until August/September, but we don't know what that will do for the John D. Morgan Park Project.

San Tomas Aquino Creek Trail – Project update – Director Todd Capurso gave a verbal report on this project. It has been on the books sometime and was identified as a Council priority several years ago. Campbell did get money from the City of San Jose and received a grant from MTC. After many years of community meetings, there were concerns about privacy and what type of people you see on the trail. For certain sections – between Westmont and San Tomas Aquino Road, a preliminary design was created and was taken to Council for approval. There are no further steps to take on this project since this is as far as it can go without additional funding. Creek trails are usually funded by grants and we are hoping to have the opportunity to apply for one through VTA, MTC, the Water District, Open Space District so we are in position since we have the preliminary design in place. It will be revisited by a future Council to authorize applying for a grant.

Chair Mitchell asked if there is any part of the trail was part of San Jose. Todd responded that the section that runs behind Westmont to Forest Hill is more in San Jose and from Forest Hill to McCoy and Harriet is in Campbell. The section that runs along San Tomas Aquino Road east of Harriet to the bend is on the boundary of the two cities. There was a contribution from the City of San Jose, and it has been funded equally from San Jose and Campbell.

Commission Collaborative – Natasha talked about how the Mayor's met with the advisory commission which Chair Mitchell is part of and commented that it was something amazing to know what the other

commissioners are working on and where work is needed. It was suggested to keep that moving forward with the change of Mayor and there was interested to create the commission collaborative. The goal is to have the collaborative get together and work on workplans along with the Council priorities. Someone from this Commission would need to be appointed to the collaborative. There are three Commissioners that are terming out next month so therefore a vote needs to happen to see who will be the next one to attend. Chair Mitchell suggested that whoever is the chair take on this responsibility. There will be a new chair member for this Commission. Those whose terms are ending are Chair Mitchell, Vice Chair Fidrych and Commissioner Ishibashi. It was discussed to nominate the position of Chair and that person hold the commission collaborative position.

MSC: Ishibashi/Doherty to nominate the Chair of the Parks and Recreation Commission to be the Commission Collaborate member.

AYES: (Roll call vote was done) Abraham, Doherty, Ishibashi, Teeter, Fidrych, Mitchell, Beitz

NOES: None

ABSTAIN: None

Commission Terms – This item was already discussed in the previous item

Discussion of December meeting – Natasha is not anticipating any items for the next month. Todd also will not be having any items for December. Todd said we can cancel the December meeting, but we could have a special meeting in January on the second Wednesday since we will be closed during Christmas and New Year's. It will be a special meeting – moving from the 6th to the 13th of January for the next meeting.

MSC: Doherty/Teeter to recommend move the January meeting to January 13 as a special meeting of the Parks and Recreation Commission.

AYES: (Roll call vote was done) Mitchell, Ishibashi, Teeter, Abraham, Fidrych, Doherty, Beitz

NOES: None

ABSTAIN: None

Committee Reports:

Parks and Creek Trail: Chair Doherty had nothing to report. Has been at Jack Fisher and John D Morgan parks and it looks like some trees have come down or were taken down near the foot bridge but nothing else to report and the parks look good.

Trees: Chair Abraham had nothing to report.

Special Events: Chair Mitchell reported on the virtual Octoberfest run. Hopefully it will resume next year.

Staff Reports:

A. Parks – Public Works Director Todd Capurso

- Bob Siudzinski gave a verbal report out on the dog situation at Stojanovich Park; a new scooper bag dispenser has been installed at the back of the park and signs have been put up to help keep dogs on a leash and have dog owners clean up after their dogs.

- In mid-November, a new Cal Sense Irrigation System will be installed at the Community Center. These flow sensors will determine how much water flows through the pipe and it will sense if there is a break or stuck valve. It will also be cloud based so those changes can be made using cell phones.
- The week of November 16, a contractor will be installing holiday lights at the Roosevelt Tree and the at the Library.
- Weeds are a big part of park maintenance and the staff are spraying now to avoid weeds during the springtime.
- For opening of the playgrounds, staff will be disinfecting them in the morning before use. Signage has also been put up to inform the public of this and to stay off them until 10 am.
- Todd mentioned that there are a few things going on along the creek trail. Staff will be reinstalling recycle containers and garbage containers along the trail. One of the goals is to capture the recycling containers of the single use plastic water bottles and aluminum cans so they don't end up in the landfills.
- Working with the West Valley Clean water program and South Bay Clean Creeks Coalition there will be a mural added to the Creekside (underpass) as a public art project, more information will come later.
- The Measure O project will be building a new Police Operations building on the Civic Center campus and renovating the Library building. Some alternatives for the Library will be going to council on December 21.
- Todd also recognized Bob Siudzinski for taking on the additional responsibilities of Parks Supervisor since Vince Huppe retired.

Commissioner Ishibashi asked about pavement along the trail since there are areas that need some repaving. Todd responded that this is not on the project list but if there are areas that need treatment, it can be done as a spot basis for those locations.

B. Recreation & Community Services –Acting Recreation Manager Natasha Bissell

- Natasha mentioned that staff have been busy even though they are closed to the public especially with the configuration of the new software. The transition will happen on December 21 and notifications will be going out to users to create an account. It will be user friendly and it will be embedded into our website.
- There will be an online activity guide for January to March but with everything in limbo as programs need to be modified to follow County order.
- Holiday programming will be online like holiday activity packets, photos in the Ansley house.
- The museum is doing a History at Home on zoom. There have been interesting speakers.
- 'Tasty Tuesday' where they highlight a local business and how it relates to local history.
- Launch of YouTube series of What's in the Box. Anna Rosenbluth takes artifacts in the collection and talks about what they are.
- Senior nutrition continues to operate. Staff will return and meal deliver continues as a drive through or walk up.
- Warren Miller will be coming soon; tickets are on sale at the Heritage Theatre.
- Virtual Fun Run was great and you can view pictures at www.campbellca.gov/octoberfest.

Commissioner Fidrych asked about the fall sports that had been cancelled and how much revenue was lost. Natasha responded that rentals are a significant revenue and they can't open the doors.

Many thought that by October/November rentals would be back but that is not the case. Chair Mitchell asked if they could reach out to the Commissioners for help and an emergency program was put in place for limited staff. The CERTS stepped in to help when a few staff members had to be quarantined.

Good of the Game

Commissioner Ishibashi appreciates that the skate park has reopened and congratulated Bob for his new position.

Commissioner Fidrych enjoys his new fun run beer stein and thanked staff for putting it on. He is glad to hear the skate park is open.

Meeting adjourned at 8:15 pm. The next special meeting is scheduled for January 13, 2021.

Respectfully submitted:

Rebekah Rodriguez

Rebekah Rodriguez, Recording Secretary